

**Kingsmen StarCorps**  
**Monday, December 10, 2007**  
**Minutes of the Board of Directors Conference Call**

- I. **Call Meeting to Order:** - a quorum being present, Interim President, Wally, called a regular meeting of the Kingsmen StarCorps board of directors to order.
- II. **Agenda:**
- A. Welcome: Given by the Chairperson, Keith.
  - B. Introductions found all Board Members to be in attendance and the following guests: Garrison Kean, Tim Park, and Howard Rotsch.
  - C. Reading of the minutes was postponed until the next meeting.
  - D. Treasurer's report postponed at the November 26, 2007 conference call until at such time a permanent Treasurer be appointed and have time to review all accounts.
  - E. The call generated the follow motions and discussions:
    - 1. Motion to appoint, and was accepted, Tim Park as the new treasurer. M/S/C Kim/Becky
    - 2. Motion to appoint, and was accepted, David Lightowler and Howard Rotsch as at large board members. M/S/C Becky/Kim Wally/Lynne
    - 3. Motion was made to start the Kingsmen Booster Club with the options of having multi-level member tiers determined by the amount of the donations. M/S/C Becky/Howard
    - 4. Wally and Garrison accepted an action item to do a plan for the organization financial goals as an action item.
    - 5. Discussion was opened in regards to the DCI Orlando, Florida winter meeting and it was decided at least the Director and one board member must be in attendance, preferably three members. Keith to look into the financial business plan review by Tom Hope and contact David Lightowler as the possible third person in attendance as Garrison and Tim will check into their possibility in going.
    - 6. Discussion was turned to the property inventory and the question if it has all been accounted for on the items used by the Kingsmen Alumni Corps in relation to the needs for the itemized list for taxes, DCI, and the insurance. Tim will check with Joe Rybus and Steve Cole to confirm all information as needed. Keith advised Tim that the taxes are prepared by Donald Porter, Jr., but we still have to provide all the information for it to be done.
    - 7. Garrison brought up an action item for NAMM that 3 mallet players wanted to march NAMM. He has an e-mail from Sandy Hench and stated the rental price would be approximately \$500 for the weekend. He reminded the rental of equipment would be on going until we purchase our own. He also brought up the fact all the current vender need to be contacted and the current contracts be reviewed to make sure we were in compliance. Becky took an action item to get the list of venders and their contacts to make sure notice goes out to them the KAC will be at NAMM. We still need to find people to contact and talk to them, as did Jim Whobrey in the past, regarding the current contracts on equipment.

8. Kim and Gary gave a report on the Alumni Banquet. Garrison reported there were 333 members registered and the unpaid members are being contacted. The facility will be providing a main banquet room, a dance hall, and a possible third room to accommodate the Corps size. A band has already been contracted and help has been obtained for the front desk as greeters.
  9. Kim provided a report on the Year Book that it will not be an actual book, but a three-hour DVD.
  10. Discussion was given to the fund raising aspect with Garrison advising this is the time to follow up on all past leads. Kim spoke to Mike McAdams in regards to being the Fund Raising Chairman to put together a team to do the work. Kim also suggested Sara Yarnell since her last work position was doing fund raising for the Pacific Symphony. Becky made the suggestion that the organization might need to look into hiring a professional fundraiser. Keith took an action item to re-contact Mike McAdams as a follow through to Kim's previous contact. Wally noted David Lightowler had connections for music grants.
  11. Kim advised she will continue to do the Marketing aspect, but brought up the fact that Rick DeLaTorre, husband of marching KAC member Laura, lives in Long Beach and was the person she turned to every time the KAC needed something in the way of Public Relations. She was not sure if he would be willing to be a chairperson or a member of the Board or not. Kim took the action item to contact Rick to see if he would be willing to donate his time and expertise.
  12. Garrison reminded the Board that we need a program Co-Coordinator that might be able to donate time as Dave Weinberg turned down the position. Gary is sure he can find someone to donate the time, but we would more than likely have to pay for the music and drill. Becky suggested all Board members bring two names to the next meeting.
  13. Lynne announced there would be some checks cut prior to all the books being turned over to Tim Park. Items such as the storage, \$200.00; State Licensing fee, \$20.00, post office box, \$90.00; and the insurance. After a short discussion, it was agreed by all Lynne would pay the insurance down payment, State Licensing fee, and post office box as needed when the bills come in if prior to handing the books over to Tim.
- D. Next conference call will be on January 7, 2008. Meeting adjournment by Keith

Respectfully Submitted,

Lynne Otto  
KSC Secretary